

The regular meeting of the Wayne County Commissioners was held on this date with Commissioner Brian W. Smith presiding. The meeting was called to order by Chairman Smith with Commissioner Joseph W. Adams and Commissioner Jocelyn Cramer present.

The Commissioners were presented with a copy of the minutes from the meeting held February 25, 2021. A motion was made by Commissioner Adams, seconded by Commissioner Cramer and unanimous to approve the minutes of the said meeting.

Agenda

Scheduled to meet with the Commissioners: Traci Hall, Lindsey Dirlam, Kim Emmit, Susan Williams, and Cole Tunilo from Wayne County BDP/EI; Heather Miszler, Michelle Valinski and Lori O'Malley from Wayne County Human Services.

Items to be considered: Employee anniversary recognitions; Proclamation – Developmental Disabilities Awareness Month; Engagement letter with Bradley T. Murray, CPA; FY 2019-20 Human Services Block Grant Revision #1 Certification Statement; Cooperative agreement - Wayne County and WEDCO; Cooperative agreement - Wayne County and Wayne Pike Workforce Alliance; Rescind the Wayne County Travel Policy; Amend the Wayne County Policy and Procedure When An Employee Has Symptoms of, Tests Positive For Or When An Employee Is Tested For COVID-19; Amended lease agreement with Michael Dojlidko and Nicholas Bamonte; Appendix A: Assurance of Compliance; Award allocations from Wayne County Hotel Tax Fund; Salary Board meeting, Payment of bills.

Correspondence and Communications

Received a copy of the Mileage and Fees Report from the Wayne County Sheriff's Department for January 2021.

Received a letter from Paul Wojcik advising that he is resigning from the Wayne County Transportation Advisory Board, effective January 21, 2021. A motion was made by Commissioner Smith, seconded by Commissioner Cramer and unanimous to accept this letter.

Received a Court Order regarding the venire for jurors for trial term commencing Monday, March 8, 2021.

Received a letter from Harry Young Jr. informing that he is resigning from the position of Director of Wayne County Veterans Affairs, effective April 2, 2021. A motion was made by Commissioner Cramer, seconded by Commissioner Adams and unanimous to accept this letter.

Received a letter from Stephen Novajosky informing of his resignation as Supports Coordinator in Behavioral Health, effective March 12, 2021. A motion was made by Commissioner Smith, seconded by Commissioner Adams and unanimous to accept this letter.

Public Comment

There was no public comment.

New Business

The Commissioners held an employee anniversary recognition to recognize the following County employees who were in attendance:

Tony Seber	Recycling	5 years
Stephen Gilia	Juvenile Probation	5 years

March 4, 2021

Andrew Seder Chief Clerk 1 year

The Commissioners thanked the employees for their dedication and hard work, noting the past year has been unlike any other since the way they had to do their jobs was much different. The Commissioners thanked them for staying committed to the public and their co-workers.

Traci Hall, Lindsey Dirlam, Kim Emmit, Susan Williams, and Cole Tunilo, from the Wayne County Department of Behavioral and Developmental Programs/Early Intervention, were present for Developmental Disabilities Awareness Month. A motion was made by Commissioner Adams, seconded by Commissioner Cramer and unanimous to adopt the proclamation recognizing March as Developmental Disabilities Awareness Month in Wayne County.

A motion was made by Commissioner Adams, seconded by Commissioner Cramer and unanimous to approve an engagement letter with Bradley T. Murray, CPA, for the 2020 Wayne County single audit.

A motion was made by Commissioner Cramer, seconded by Commissioner Adams and unanimous to authorize Chairman Smith to sign the FY 2019-20 Human Services Block Grant Revision #1 Certification statement.

A motion was made by Commissioner Adams, seconded by Commissioner Cramer and unanimous to enter into a cooperative agreement between Wayne County and WEDCO for the administration of an ARC grant for the Wayne Recovery to Work project.

A motion was made by Commissioner Adams, seconded by Commissioner Cramer and unanimous to enter into a cooperative agreement between Wayne County and Wayne Pike Workforce Alliance for the administration of an ARC grant for the Wayne Recovery to Work project.

The Chief Clerk noted that with the Governor's lifting of an order regarding quarantining after travel out of state, the County would follow suite. A motion was made by Commissioner Adams, seconded by Commissioner Smith and unanimous to rescind the Wayne County Travel Policy that was adopted December 10, 2020.

The Chief Clerk noted that, following updated CDC Guidelines, the County will add language to its COVID-19 Test Policy allowing for those who receive both vaccinations, plus an additional two weeks, will no longer have to quarantine if they come into direct contact with someone with COVID-19 symptoms or someone testing positive. A motion was made by Commissioner Adams, seconded by Commissioner Cramer and unanimous to amend the Wayne County Policy and Procedure When An Employee Has Symptoms of, Tests Positive For Or When An Employee Is Tested For COVID-19.

A motion was made by Commissioner Smith, seconded by Commissioner Cramer and unanimous to enter into an amended lease agreement between Wayne County and Michael Dojlidko and Nicholas Bamonte regarding the County's leasing of Apartment D located at 215 6th Street, Honesdale, at a rate of \$700 per month, effective March 1, 2021, on a month-to-month basis.

Heather Miszler, Michelle Valinski and Lori O'Malley, Wayne County Human Services, were on hand to discuss a \$3.3 million Emergency Rental Assistance Program that the Wayne County Housing Department will oversee. Commissioner Smith lamented the lack of help for homeowners, but thanked the Housing Department for their quick turnaround from when this program was announced, to get the program plan in place, to help as many renters in Wayne County impacted by COVID-19 as possible. A motion was made by Commissioner Cramer, seconded by Commissioner Adams and unanimous for the Commissioners to approve

March 4, 2021

Appendix A: Assurance of Compliance, which is a part of the Human Services Plan for the Emergency Rental Assistance Program (ERAP).

The Chief Clerk noted some organizations that previously applied for and received funding were apprehensive to do so this year until they knew how COVID-19 would impact their season and events. He said there would be an additional round of funding in May for these organizations. A motion was made by Commissioner Cramer, seconded by Commissioner Adams and unanimous to award allocations from the Wayne County Hotel Tax fund to the following local organizations that applied and qualified:

<u>Organization Name</u>	<u>2021 Award</u>
Chamber of the NP – Marketing	\$ 15,350.00
Dorflinger Factory Museum	\$ 2,000.00
Dorflinger Wildlife Sanctuary	\$ 9,900.00
GHP	\$ 17,808.86
Rail-Trail Council of Northeastern PA	\$ 1,910.00
The Cooperage Project	\$ 3,000.00
Waterways and Trails Alliance	\$ 2,500.00
Wayne County Creative Arts Council	\$ 3,500.00
Wayne County Historical Society	\$ 3,000.00
Women's Club of Honesdale	\$ 2,965.00
Total Application Requests	\$ 61,933.86

A motion was made by Commissioner Cramer, seconded by Commissioner Smith and unanimous to approve the reclassification of Virginia Toy, from a Clerk Typist 2 to a Clerk Typist 3 at the Area Agency on Aging, due to additional assigned duties, effective March 8, 2021.

At this time, the Commissioners recessed to hold a Salary Board meeting. See Salary Board minutes.

The Commissioners' meeting resumed.

A motion was made by Commissioner Cramer, seconded by Commissioner Adams and unanimous to approve the reclassification of Kimberly M. McGinnis, from a Clerk Typist 2 to a Clerk Typist 3 at the Area Agency on Aging, due to additional assigned duties, effective March 8, 2021.

At this time, the Commissioners recessed to hold a Salary Board meeting. See Salary Board minutes.

The Commissioners' meeting resumed.

A motion was made by Commissioner Cramer, seconded by Commissioner Smith and unanimous to approve the reclassification of Holly L. Smith, from a Clerk Typist 2 to a Clerk Typist 3 at the Area Agency on Aging, due to additional assigned duties, effective March 8, 2021.

At this time, the Commissioners recessed to hold a Salary Board meeting. See Salary Board minutes.

The Commissioners' meeting resumed.

A motion was made by Commissioner Smith, seconded by Commissioner Cramer and unanimous to hire Peter Cheng to the position of Accountant 1 at the Area Agency on Aging Office, effective March 8, 2021.

March 4, 2021

At this time, the Commissioners recessed to hold a Salary Board meeting. See Salary Board minutes.

The Commissioners' meeting resumed.

A motion was made by Commissioner Smith, seconded by Commissioner Cramer and unanimous to hire Amy J. Christopher to the position of Election Data Manager at the Wayne County Bureau of Elections, effective March 22, 2021.

At this time, the Commissioners recessed to hold a Salary Board meeting. See Salary Board minutes.

The Commissioners' meeting resumed.

A motion was made by Commissioner Smith, seconded by Commissioner Adams and unanimous to ratify the judicial appointment of Caitlyn Tallarico to the open Law Clerk position in the Court of Common Pleas, effective March 16, 2021.

At this time, the Commissioners recessed to hold a Salary Board meeting. See Salary Board minutes.

The Commissioners' meeting resumed.

A motion was made by Commissioner Adams, seconded by Commissioner Cramer and unanimous to increase the base hours of Keara Drew, Clerk 3 and Linda Billard, Chief Clerk, in the Sheriff's Office, effective March 8, 2021.

At this time, the Commissioners recessed to hold a Salary Board meeting. See Salary Board minutes.

The Commissioners' meeting resumed.

Other Business

The Commissioners received a copy of the Treasurer's Report dated March 3, 2021.

A motion was made by Commissioner Smith, seconded by Commissioner Cramer and unanimous to approve the following bills for payment, as presented, which includes Checks No. 116723 through 116779. Also included in the motion to approve were checks from the Human Services Agency and from Behavioral and Developmental Programs/Early Intervention.

Check	Vendor	Description	Amount
97294 EFT	W C HEALTH BENEFIT FUND	WEEKLY HEALTH TRANSFER	\$ 180,000.00
116723	AQUA PA	0015181921083115 DUE 3/12	\$ 4,390.72
116724	ATT MOBILITY	287293897490 DUE 2/23	\$ 548.10
116725	GOVERNMENT REV. SOLUTNS HOLDINGS I, LLC	C100709 DUE 2/7	\$ 5,751.38
116726	BLUE RIDGE COMMUNICATIONS	0315503-02 3/6-4/5	\$ 229.66
116727	CCAPPOAP	WC ADULT PROBATION 2021 DUES	\$ 1,100.00
116728	CDW LLC	3440668 DUE 2/20	\$ 3,964.21
116729	CHARLES F SIEBERT, JR	2020-1204-01 12-04-2020	\$ 4,950.00
116730	COLONIAL LIFE	E4230983 DUE 2/12	\$ 10,412.46
116731	COUNTY WASTE OF PA, LLC	10-0057562 0 DUE 3/10	\$ 28.00
116732	DE LAGE LANDEN FIN SERVICES	54444 DUE 3/15	\$ 483.37
116733	DELTA DENTAL OF PA	39R10332600000 CLMS 2/13-2/19	\$ 3,120.50
116734	DEMPSEY UNIFORM & LINEN SUPPLY	WAYN0015 DUE 3/10	\$ 221.54
116735	DIRLAM BROS LUMBER CO INC	WAY120 DTD 2/26	\$ 60.69
116736	SUPERIOR PLUS ENERGY SERVICES INC	367170 DELIVERED 2/11	\$ 1,298.84
116737	ELECTRONIC BUSINESS PRODUCTS	121994 DUE 3/4	\$ 107.69
116739	FIRMSTONE OIL CO INC	241901 DELIVERED 2/13	\$ 602.31
116740	FRITZ BROS INC	WAY222 DTD 1/29	\$ 21.56
116741	FIRST HOSPITAL LABORATORIES INC	L32165 DUE 3/6	\$ 629.50
116742	GALLS, LLC	4855925 DUE 3/4	\$ 177.24
116743	GEO T BISEL CO, INC	200025 INHERITANCE & ESTATE T	\$ 222.12

March 4, 2021

116744	GOVCONNECTION INC	7993181 DTD 1/22	\$ 1,109.27
116745	GOVERNMENT SOFTWARE SERVICES INC	WC ASSESSMENT ACCOUNT	\$ 205.52
116746	PHILIP C GUTHERZ	FEB SERVICES	\$ 3,500.00
116747	BOROUGH OF HAWLEY	DJ CARNEY MARCH RENT	\$ 1,100.00
116748	HEMLOCK GROVE CHURCH	SR CENTER MARCH RENT	\$ 150.00
116749	HONESDALE AGWAY	700557 DTD 2/16	\$ 805.34
116750	HONESDALE NATIONAL BANK	2020 PAYING AGENT SERIES 2015,	\$ 2,916.00
116751	JOHN BONHAM ROAD EQ & SUPPLIES, INC	230084 MR MAGIC	\$ 1,744.40
116752	KATHRYN A KARAM, ATTORNEY AT LAW	CM 1/1-2/12/2021	\$ 2,275.00
116753	WENDELL R KAY	FEB SERVICES	\$ 4,166.67
116754	KREMPASKY EQUIPMENT LLC	WAY06 DTD 1/25	\$ 1,012.20
116755	L H REED & SONS INC	PRISON DOS 2/2	\$ 283.20
116756	MED PLUS SUPPLY CO INC	29465-2 ANNA KING	\$ 118.41
116757	SAMANTHA J MYERS	FEB SERVICES	\$ 210.00
116758	NORTHERN TIER RESEARCH INC	WC CORONER ACCOUNT	\$ 2,705.00
116759	ROSENCRANSE ENTERPRISE INC	WC PRISON ACCT TRUCK REPAIR	\$ 755.45
116760	FRANCIS L MARGARET M O'NEILL	DJ EDWARDS MARCH RENT	\$ 1,200.00
116761	PA DEP	64-36677 4/5	\$ 50.00
116762	TAMMY PANKO SHAW	WC PD ACCOUNT	\$ 205.00
116763	PA STATE POLICE	COREY MAHON CLEARANCE	\$ 44.00
116764	PHARMCHEM INC	815700001 DUE 2/28	\$ 85.65
116765	PPL ELECTRIC UTILITIES	6097407000 DUE 3/11	\$ 10,421.39
116766	PATRICK ROBINSON	FEB SERVICES	\$ 5,833.33
116767	SPENCER PRINTING INC	40 DTD 2/9	\$ 505.97
116768	STARR UNIFORM CENTER	LUIBRANO	\$ 505.75
116769	ST CLAIR GRAPHICS INC	WC PD ACCOUNT DUE 3/5	\$ 425.00
116770	THE TIMES - TRIBUNE	11402 WC DOM. RELATION ACC	\$ 317.32
116771	GATEHOUSE MEDIA PA HOLDINGS, INC	00017009 PRIVATE DETECTIVE ACT	\$ 191.60
116772	UGI PENN NATURAL GAS	411004862271 DUE 3/22	\$ 13,889.33
116773	UNITED PARCEL SERVICE	F14E87 DTD 2/13	\$ 3.69
116774	VERIZON	5702534912 DUE 3/9	\$ 1,137.86
116775	VERIZON WIRELESS	242009163-00001 DUE 3/7	\$ 519.56
116776	WASTE MANAGEMENT	WC SPORTS COMPLEX FEB SERVICES	\$ 1,268.21
116777	WEX INC	0496002009942 DUE 3/26	\$ 716.53
116778	WITMER PUBLIC SAFETY GROUP	WAYCOU8 DTD 2/10	\$ 49.56
116779	FIRMSTONE OIL CO INC	241901 DELIVERED 2/18	\$ 230.82
Total			<u>\$ 278,976.92</u>

VOUCH	VENDOR	AMOUNT	HSA WEEKLY VOUCHER REPORT FROM 3/4/21 to 3/4/21 DESCRIPTION
1592	FFCSP client C.F.	\$206.27	FFCSP client services & supplies reimb. - Jan 2021
1593	GFCSP client B.L.	\$527.35	GFCSP client supplies reimb. - Jan 2021 & Dec 2020
1594	Options consumer A.M.	\$360.00	Options consumer services reimb. - Aug & Sep 2020
1595	AQUA PENNSYLVANIA	\$55.65	Water bills, Hawley & Hawley Adult Day Care
1596	NICHOLAS BAMONTE	\$950.00	Rent payment for Mar, Country Cottage Ln #10, cons
1597	CASE TIRE SERVICE INC.	\$3,953.57	Tire services & maintenance - 1/26/21 - 2/25/21
1598	COUNTY WASTE OF PA LLC	\$52.00	Trash & recycling, 330 12th St, Riverview - Mar 2021
1599	DISA GLOBAL SOLUTIONS INC	\$72.00	DOT physicals & screenings - 1 Trans driver, Feb 4, 2021
1600	HOTEL WAYNE, INC.	\$521.50	7 night stay 2/19 - 2/25 for consumer F.G.
1601	HOTEL WAYNE, INC.	\$532.49	7 night stay 2/15 - 2/21 for consumer T.L.
1602	HOTEL WAYNE, INC.	\$126.64	2 night stay 2/16 & 2/17 for consumer B.L.
1603	HOTEL WAYNE, INC.	\$524.43	7 night stay 2/17 - 2/23 for consumer M.R.
1604	IMLER'S POULTRY LP	\$1,987.50	150 cases mac & cheese, re-expensed from Toyota Lift
1605	C.E. MENDEZ FOUNDATION, INC.	\$635.92	TGFD game cards & posters, course workbooks
1606	N.EAST LASER TONER & COPIER SVC	\$302.80	Toner - Aging Senior Center, Fiscal printer
1607	OFFICE DEPOT	\$250.24	Supplies - AAA
1608	PACHSA	\$1,571.90	Annual dues 2021, full site membership
1609	PIONEER CONSTRUCTION	\$217.50	Salt & anti-skid at 330 Riverview -15 days, Jan 2021
1610	PIONEER CONSTRUCTION	\$310.00	Salt & anti-skid at Aging - 15 days, Jan 2021
1611	PIONEER CONSTRUCTION	\$471.88	Plow, salt & anti-skid for Church St garage
1612	PITNEY-BOWES GLOBAL FINCL SVCS	\$193.53	Qtrly postage equip rental 12/30/20 - 3/29/21, Aging
1613	PPL ELECTRIC - TAY APT F	\$42.41	Electric bill, Riverview TAY Apt F/6, 2/5/21 - 2/19/21
1614	QUILL CORPORATION	\$44.99	1 box 8 1/2 x 5 1/2 address labels - Pantry
1615	DOUGLAS SEELY	\$504.00	Final bill for repairs to van #63, claim #VA062967
1616	SPENCER PRINTING, INC.	\$427.63	Monthly 12 page newsletter, Mar 2021
1617	SUSQUEHANNA-WYOMING CTY TRANS	\$12.00	Transportation services for Jan 2021
1618	UGI UTILITIES INC	\$355.84	Gas bills, Livery & Hawley ADC, 1/21/21 - 2/18/21
1619	WAYNE COUNTY COMMISSIONERS	\$151,177.10	Payroll of 2/26/21
1620	WAYNE & CLAUDIA HENRICK	\$12.00	Volunteer travel, HDM - Feb 2021
1621	MICHAEL JAGACKI	\$54.00	Volunteer travel, HDM - Feb 2021
1622	MARALYN NALESNIK	\$17.50	Volunteer travel, HDM - Feb 2021
1623	ERNIE SEAGRAVES	\$70.00	Volunteer travel, HDM - Feb 2021
1624	GORDON & LINDA WELLS	\$52.50	Volunteer travel, HDM - Feb 2021
1625	HELEN COBB	\$52.50	Staff travel - Jan & Feb 2021
1626	GFCSP client L.P.	\$500.00	GFCSP client services reimbursement - Jan 2021
1627	Options consumer R.N.	\$241.88	Options consumer services reimb. - Feb 2021
1628	ALLIED IN-HOME SVCS (PERS CARE)	\$15,837.64	Personal care & home support - Jan 2021
1629	CAREGIVERS AMERICA LLC	\$24,013.20	Personal care & home support & PERS fee-Jan 2021
1630	CONNECT AMERICA	\$525.00	PERS for Jan 2021
1631	HOME INSTEAD SENIOR CARE	\$296.40	Personal care & home support - Jan 2021
1632	NORTHEAST MED-EQUIP	\$3,025.00	PERS units for consumers - Jan 2021
1633	JENNIFER SINCLAIR	\$11,253.32	Personal care & home support - Jan 2021
1634	STAAR ALERT	\$150.00	PERS units - Jan 2021, 6 consumers
1635	TRADITIONAL HOME CARE, LLC	\$5,784.74	Personal Care - Jan 2021

March 4, 2021

1636	PENNSYLVANIA PAPER & SUPPLY	\$352.19	Non-food kitchen supplies - Feb 2021, incl COVID
1637	ST. JOSEPH'S CENTER	\$861.52	Passenger pick-up & drop-off for Feb 2021, patients
1638	WINDSTREAM	\$479.01	Phone bills, Hnsld, P.S., Trans, D&A, I&R and Hamlin
		\$229,965.54	

911

11175	HILLMAN SECURITY & FIRE TECHNOLOGIES INC	WAYNE911 DUE 3/14	\$ 480.00
11176	PENELEC	100076689239 DUE 3/9	\$ 220.46
11177	PPL ELECTRIC UTILITIES	7427047002 DUE 3/19	\$ 249.06
11178	VERIZON	S0234619 DUE 3/22	\$ 408.42

Health Account

97269 eft	BROKERAGE CONCEPTS LLC	PREMIUM DUE 3/1	\$ 43,959.24
97270 eft	HIGHMARK BLUE SHIELD	1165121002 CLMS THRU 2/26	\$ 131,791.84
114721	VISION BENEFITS OF AMERICA	2611 DUE 3/1	\$ 4,244.94

BPDEI

1289	THE ADVOCACY ALLIANCE	JAN INCIDENT MANAGEMENT	\$ 426.02
1290	TRACY L. BAJADEK	FEB SPEECH THERAPY SERVICES	\$ 261.68
1291	CARE FOR PEOPLE PLUS, INC.	FEB H&C SERVICES DAISY	\$ 482.66
1292	MARY J CARDINAL	NOV/DEC SPECIAL INSTRUCTION SE	\$ 461.28
1293	COUNTY WASTE OF PA, LLC	10-0020316 5 DUE 3/10	\$ 51.50
1294	ENTERPRISE FLEET MANAGEMENT INC	559573 VEHICLE LEASES FEBRUARY	\$ 6,569.89
1295	MCGEEHAN ASSOCIATES LP	ESG CV HP FUNDING MARCH RENT L	\$ 450.00
1296	NANCY MUCHA	FEB SPEECH THERAPY SERVICES	\$ 1,929.89
1297	PIONEER CONSTRUCTION CO INC	JAN SNOW REMOVAL FAIR AVE	\$ 659.00
1298	PPL ELECTRIC UTILITIES	3904125125 DUE 3/15	\$ 384.07
1299	KAREN E RICKERT	FEB SPECIAL INSTRUCTION SERVIC	\$ 461.28
1300	SERVICE ACCESS & MANAGEMENT, INC.	SEP IDD - RENEE T	\$ 826.70
1301	SHELDON J SMITH	ESG RRR 19 FUNDING FEB RENT TH	\$ 492.00
1302	RICHARD STARYNSKI	JAN MH HEARING - RAYMOND L.	\$ 150.00
1303	THERAPY UNLIMITED, LLC	JAN SPEECH THERAPY SERVICES TH	\$ 392.52
1304	UGI PENN NATURAL GAS	411007712150 DUE 3/22	\$ 598.75
1305	SUREN VARTANYAN	ESG CV HP FUNDING MARCH RENT S	\$ 600.00
1306	VERIZON	5702530506 DUE 3/10	\$ 40.12
1307	WALMART COMMUNITY/SYNCB	XXXXXX8456 DUE 3/14	\$ 110.66
1308	WAYNE COUNTY COMMISSIONERS	PAYROLL 2/26	\$ 73,021.81
Total			\$ 88,369.83

Liquid Fuels

930	PIONEER CONSTRUCTION CO INC	MID WAYNE DRIVE JAN SERVICES	\$ 1,435.38
931	SHANE ANDREW SULLIVAN	BRIDGES SNOW REMOVAL FEB	\$ 1,470.00

Commissioner Smith commented on the Owego Turnpike weight limit and how upset the County is with PennDOT's decision. Commissioner Smith said he will be asking the Wayne County Planning Department to draft a letter detailing the hardship this would cause and asked for a different solution to be followed.

Commissioner Adams noted there has been a lack of updated maintenance to that road for 60 years. What this will do to Route 6 and the congestion this will create will cause headaches for visitors and residents alike.

A motion was made by Commissioner Adams, seconded by Commissioner Cramer and unanimous to adjourn the meeting.

Andrew M. Seder, Chief Clerk