

The regular meeting of the Wayne County Commissioners was held on this date with Commissioner Brian W. Smith presiding. The meeting was called to order by Chairman Smith with Commissioner Joseph W. Adams and Commissioner Jocelyn Cramer present.

The Commissioners were presented with a copy of the minutes from the meeting held May 27, 2021. A motion was made by Commissioner Smith, seconded by Commissioner Cramer and unanimous to approve the minutes of the said meeting.

Agenda

Scheduled to meet with the Commissioners: Area Agency on Aging Administrator Mary Ursich for Senior Center bid opening.

Items to be considered: Employee Anniversary Recognition; Execute a grant application for an ESG CV-2 grant; Bid opening - Earl J. Simons Senior Center renovations; Ratify a letter for the Redevelopment Assistance Capital Program grant; Accept the LSA Monroe County Program commitment letter and contract; Adopt the 2021-22 Wayne County Human Services Compensation Plan and starting scale; Award the bid for County facilities' trash disposal; Approve the request by the Wayne County Historical Society; Accept on additional RFP for the Ag Concept Center Proposal; Appointment to the Wayne County Behavioral and Developmental Programs and Early Intervention Advisory Council; Salary Board meeting; Payment of bills; Election Board meeting.

Correspondence and Communications

Received a letter of resignation from Theresa Isabella, Clerical staff at Children and Youth Services, effective June 11, 2021. A motion was made by Commissioner Smith, seconded by Commissioner Cramer and unanimous to accept this letter.

Received a notice from PA Department of Transportation regarding application for a DEP permit for pipe replacement on State Route 1005 near Holbert Creek.

Received a notice from JHA Companies regarding an NPDES Permit for a project at 111 Gravity Road, Lake Ariel, involving a recreational area for Lake Township.

Receive a notice from Senator Pat Toomey acknowledging receipt of a letter received from the Chief Clerk expressing concerns with the U.S. Postal Service mail delivery in Wayne County including the reduced hours at the Honesdale Post Office.

Public Comment

There was no public comment.

New Business

The Commissioners held an employee anniversary recognition to recognize the following County employees:

Steve Price	Emergency Management	15 years
Bobby Jo Bendersky	District Attorney's	5 years
Danielle McConnell	Magistrate Myers	1 year

Bobby Jo Bendersky was not present and a certificate will be handed to her at a later date.

The Commissioners thanked Mr. Price for his dedication and hard work and doing lots of behind the scene things that many people benefit from and don't know about.

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Magistrate Myers was present to laud Ms. McConnell's hard work the first year and praised her work ethic. The Commissioners thanked Ms. McConnell for her hard work with learning her position so quickly providing it was during such trying times with the COVID pandemic and hopes she is here for years to come.

A motion was made by Commissioner Cramer, seconded by Commissioner Smith and unanimous to execute a grant application for an ESG CV-2 grant in the amount of \$61,480 to help combat homelessness.

Area Agency on Aging Administrator Mary Ursich detailed the basement renovation project for the Earl J. Simons Senior Center that was put out for bid. It includes replacing temporary walls with permanent ones and electrical work for a generator for the elevator in the kitchen. The Chief Clerk proceeded to open the two bids received. One bid was from Grimm Construction, Waymart, PA, in the amount of \$198,981 and the other from Bognet Inc. Hazelton, PA, in the amount of \$236,778. A motion was made by Commissioner Adams, seconded by Commissioner Smith and unanimous to send the received bids to the County engineer and solicitor for review and recommendation.

A motion was made by Commissioner Cramer, seconded by Commissioner Smith and unanimous to ratify a letter requesting a 6-month extension for the Redevelopment Assistance Capital Program grant the County was allocated for the Recovery to Work project in Canaan Township and Waymart Borough.

A motion was made by Commissioner Adams, seconded by Commissioner Cramer and unanimous to accept the LSA Monroe County Program commitment letter and contract in the amount of \$187,083 for the Industrial Point Project Phase I.

A motion was made by Commissioner Cramer, seconded by Commissioner Adams and unanimous to adopt the 2021-22 Wayne County Human Services Compensation Plan and Starting Scale for Bureau of Talent Acquisition covered employees, effective July 1, 2021.

A motion was made by Commissioner Adams, seconded by Commissioner Smith and unanimous to award the bid for County facilities' trash disposal to low bidder Waste Management of PA, Inc. in the amount of \$19,883.40 per year for a two-year period of July 1, 2021 through June 30, 2023. Buildings included in this contract are: The Courthouse, Dimmick building, Wayne County Correctional Facility, Park Street Complex, Area Agency on Aging, Recycling Center and the County Sports Complex in Beach Lake.

A motion was made by Commissioner Cramer, seconded by Commissioner Smith and unanimous to approve the request by the Wayne County Historical Society to conduct tours of the Old Stone Jail on October 9 and November 27, from 10:00 a.m. to 2:00 p.m. both days; and the Bethel School on June 27, July 11, August 15 and August 29, all from 1:00–4:00 p.m.

A motion was made by Commissioner Smith, seconded by Commissioner Cramer and unanimous to accept on additional RFP for the Ag Concept Center Proposal, that was received by the designated electronic deadline of May 26, submitted by FoodMech, LLC, Stillwater, Oklahoma.

A motion was made by Commissioner Cramer, seconded by Commissioner Adams and unanimous to appoint Faith Phillips to a 3-year term on the Wayne County Behavioral and Developmental Programs and Early Intervention Advisory Council through April 30, 2024.

A motion was made by Commissioner Smith, seconded by Commissioner Cramer and unanimous to hire Camden Fogarty, as a County Food Service Worker I at Wayne County Human Services Dietary Department, effective June 14, 2021.

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At this time, the Commissioners recessed to hold a Salary Board meeting. See Salary Board minutes.

The Commissioners’ meeting resumed.

A motion was made by Commissioner Cramer, seconded by Commissioner Adams and unanimous to hire Dylan Langman, as a summer intern in the Wayne District Attorney’s Office, effective June 21, 2021.

At this time, the Commissioners recessed to hold a Salary Board meeting. See Salary Board minutes.

The Commissioners’ meeting resumed.

A motion was made by Commissioner Cramer, seconded by Commissioner Adams and unanimous to hire Golly Ramnath-Alcudia as a County Caseworker I at Wayne County Children and Youth Services, effective June 14, 2021.

At this time, the Commissioners recessed to hold a Salary Board meeting. See Salary Board minutes.

The Commissioners’ meeting resumed.

A motion was made by Commissioner Smith, seconded by Commissioner Adams and unanimous to approve a title change for Alexander Hicks, from Maintenance Worker II to Maintenance Worker III, effective June 14, 2021.

At this time, the Commissioners recessed to hold a Salary Board meeting. See Salary Board minutes.

The Commissioners’ meeting resumed.

A motion was made by Commissioner Cramer, seconded by Commissioner Smith and unanimous to promote Kathleen A. VanHorn, to a Food Service Worker 2 position in the Wayne County Office of Human Services’ Dietary Department, effective June 14, 2021.

At this time, the Commissioners recessed to hold a Salary Board meeting. See Salary Board minutes.

The Commissioners’ meeting resumed.

Other Business

The Commissioners received a copy of the Treasurer’s Report dated June 2, 2021.

A motion was made by Commissioner Smith, seconded by Commissioner Cramer and unanimous to approve the following bills for payment, as presented, which includes Checks No. 117757 through 117810. Also included in the motion to approve were checks from the Human Services Agency and from Behavioral and Developmental Programs/Early Intervention.

Check	Vendor	Description	Amount
1010	MICHAEL P GUY	PATRICIA COCCIOLONE RENT ASSIS	\$ 5,500.00
1011	PPL ELECTRIC UTILITIES	56460-46125 GRANT ASSISTANCE	\$ 118.00
1012	ASHLEY ROGERS	TINA SINAWA RENT ASSISTANCE	\$ 1,400.00
1013	DENNIS SMITH	AARON HOWELL RENT ASSISTANCE	\$ 3,400.00
1014	UGI UTILITIES INC	411004531959 GRANT ASSISTANCE	\$ 100.00
97322 EFT	W C HEALTH BENEFIT FUND	WEEKLY HEALTH TRANSFER	\$ 100,000.00
97323 EFT	WAYNE COUNTY GENERAL FUND	PR TRANSFER FOR PR 6/4	\$ 724,478.75

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97324 EFT	EXPERT PAY	CHILD SUPPORT PAYROLL 6/4	\$	945.69
117757	AMERIGAS	REIMBURSE DUPLICATE INVOICE PA	\$	75.00
117758	AQUA PA	0015181921083115 DUE 6/11	\$	3,891.14
117759	BRADLY T MURRAY	2ND BILLING SINGLE AUDIT	\$	17,500.00
117760	BLUE RIDGE COMMUNICATIONS	0202626-03 DUE 6/6	\$	95.23
117761	CCAP	GROSS & VALINSKI REGISTRATION	\$	98.00
117762	CORINNE CRUM	MILEAGE 5/4,7	\$	125.00
117763	DE LAGE LANDEN FIN SERVICES	54444 DUE 6/15	\$	483.37
117764	DIRLAM BROS LUMBER CO INC	WAY280 DTD 5/7	\$	259.04
117765	DNA DIAGNOSTIC CENTER	2119990 DTD 5/24	\$	39.50
117766	EDWARDS BUSINESS SYSTEMS	LZ3211 DUE 4/23	\$	285.00
117767	FARLEY & BERNATHY & WEED, LLC	CONTEMPT HEARINGS THRU 5/3	\$	8.50
117768	FIRMSTONE OIL CO INC	241901 DELIVERED 5/20	\$	523.46
117769	FIRST HOSPITAL LABORATORIES INC	L32165 DUE 5/6	\$	518.00
117770	GALLS, LLC	4855925 DUE 6/9	\$	555.65
117771	PHILIP C GUTHERZ	MAY SERVICES	\$	3,500.00
117772	ROCHELLE HAVILAND	REIMBURSEMENT FOR BEREAVEMENT	\$	19.03
117773	BOROUGH OF HAWLEY	DJ CARNEY JUNE RENT	\$	1,100.00
117774	HEMLOCK GROVE CHURCH	SR CENTER JUNE RENT	\$	150.00
117775	JOHN BONHAM ROAD EQ & SUPPLIES, INC	230084 DTD 5/6	\$	213.50
117776	WENDELL R KAY	MAY SERVICES	\$	4,166.67
117777	CARLA KOMAR	MAY MILEAGE	\$	78.00
117778	MARSHALL MACHINERY INC	WC COMMISSIONERS ACCOUNT	\$	7.97
117779	MOULTON & MOULTON PC	CP-64-CR-84-2018 THRU 4/28	\$	1,320.50
117780	SAMANTHA J MYERS	MAY SERVICES	\$	270.00
117781	ROBIN L AVERY	2016 NISSAN ALTIMA	\$	1,479.40
117782	FRANCIS L MARGARET M O'NEILL	DJ EDWARDS JUNE RENT	\$	1,200.00
117783	KARLY PECK	MILEAGE 5/14 & 15	\$	22.80
117784	PPL ELECTRIC UTILITIES	4793617164 DUE 6/14	\$	3,334.00
117785	PREMIER BIOTECH LABS, LLC	6101027 DUE 6/11	\$	63.00
117786	PA RECORDER OF DEEDS ASSOCIATION	DEBBIE BATES REGISTRATION	\$	200.00
117787	QUALITY PRINTING & DESIGN	WAYNE TOMORROW BANNER	\$	398.00
117788	CHRISTINE RECHNER	WC COURT OF COMMON PLEAS THRU	\$	144.50
117789	REEVES RENT-A-JOHN INC	R12331 DUE 6/15	\$	86.98
117790	RENT-E-QIUP INC	3273 PLATFORM	\$	1,856.20
117791	CATHERINE JANE RICKARD	MAY MILEAGE	\$	88.00
117792	PATRICK ROBINSON	MAY SERVICES	\$	5,833.33
117793	STANTON OFFICE EQUIPMENT	100117 DTD 5/12	\$	627.90
117794	STAPLES ADVANTAGE	B03510 DUE 5/31	\$	1,815.16
117795	ST CLAIR GRAPHICS INC	4177-1 DUE 5/28	\$	60.00
117796	STOURBRIDGE SOLAR PROJECT LLC	MAY SERVICES	\$	161.31
117797	THOMSON REUTERS-W. PUBLISHING CORP	1000237917 DUE 5/31	\$	231.53
117798	THE TIMES - TRIBUNE	1218043 RENEWAL DUE 6/9	\$	221.00
117799	UGI UTILITIES INC	411007452948 DUE 6/21	\$	3,869.00
117800	JOHN L UMB	KRISTINA VIGO 5/20	\$	27.50
117801	VERIZON WIRELESS	922338009-00001 DUE 5/31	\$	362.48
117802	WALMART CREDIT CARD	624430 DUE 6/13	\$	204.92
117803	WASTE MANAGEMENT	WC CORRECTIONAL MAY SERVICES	\$	450.00
117804	WAYNE CO. ADULT PROBATION DEPT	REPLENISH PETTY CASH	\$	344.73
117805	WAYNE COUNTY BOND ISSUE		\$	45,498.42
117806	WAYNE COUNTY EMPLOYEE	MAY DEDUCTIONS	\$	143,398.83
117807	W C JUV. PROBATION DEPT PETTY CASH	PLACEMENT 5/27 F 9.00	\$	9.00
117808	WAYNE COUNTY SHERIFF DEPT	TRAVEL EXP 5/26	\$	40.00
117809	DE LAGE LANDEN FIN SERVICES	343775 DUE 6/15	\$	289.06
117810	MICHAEL KWIATEK	VA BURIAL CONTRIBUTION IRENE	\$	100.00
Total			\$	<u>1,083,642.05</u>

**HSA WEEKLY VOUCHER REPORT FROM JUNE 3 - JUNE 3, 2021**

VOUCH	VENDOR	AMOUNT	DESCRIPTION
2211	AQUA PENNSYLVANIA	\$327.45	Water bills, Hawley & ADC & Honesdale
2212	B & B DODGE	\$518.03	Diagnose & repair electrical issues, van #88
2213	BLUE RIDGE COMMUNICATIONS - HONESDALE	\$189.03	Cable TV, Honesdale, 5/21/21 - 6/21/21
2214	BLUE RIDGE COMMUNICATIONS - HAWLEY	\$339.71	Digital phone svc, cable TV & internet, Hawley & ADC
2215	CASE TIRE SERVICE INC.	\$2,711.46	Tire services & maintenance - 4/26/21 - 5/25/21
2216	CHAMBER OF THE NTHN POCONOS	\$125.00	Annual non-profit org dues for WC Human Svcs
2217	COUNTY WASTE OF PA LLC	\$52.00	Monthly trash & recycling, 12th St. Riverview - June
2218	DIAKON CHILD, FAMILY & COMMUNITY	\$1,200.00	Reimb. licensing fee- telephone reassurance S/W
2219	FSS SOLUTIONS	\$287.75	Random & post accident screenings
2220	FRITZ BROS INC.	\$23.52	8 water filters for Aging Bldg, Basement & 2nd floor
2221	AMESWORTH W. GILSON	\$745.00	Vehicle svc & repair - #87, replace spark plugs & coils
2222	JUST BELIEVE RECOVERY CTR	\$1,160.00	Inpatient non-hospital - Apr 2021
2223	REBECCA KLEPADLO	\$38.00	Reimb. for sponsoring raffle basket for PASC conf.
2224	LITTLE CREEK OUTPATIENT SVCS, LLC	\$1,369.00	Outpatient services - Apr 2021
2225	NORTH PENN LEGAL SERVICES	\$324.00	Legal services for the month of Apr 2021
2226	NORTHEAST LASER TONER & COPIER SVC	\$525.55	Toner - Ward, Nanarone, O'Malley, Klepadlo, Fiscal printer
2227	OFFICE DEPOT	\$216.13	Office supplies, D&A - D&A restock & Prevention group
2228	PENNSYLVANIA ASSN OF NOTARIES	\$362.35	Notary reappointment & Zoom education, Gibbs
2229	PITNEY-BOWES GLOBAL FINCL SVCS	\$193.53	Qtrly postage equipment rental 3/30/21 - 6/29/21, Aging
2231	SHANES HOUSE, LLC	\$2,285.00	Recovery housing - Apr 2021
2232	SPENCER PRINTING, INC.	\$172.49	400 bi-fold brochures for D&A services - Apr 2021
2233	SPENCER PRINTING, INC.	\$427.63	Monthly 12 page newsletter, Apr 2021
2234	STAPLES ADVANTAGE	\$26.49	Azar displays acrylic brochure holder, trifold - Aging

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2235	UGI UTILITIES INC	\$580.07	Gas bills, Honesdale, Hawley, ADC & D&A
2236	WASTE MANAGEMENT OF PA INC	\$265.10	Trash pickup, Honesdale & Hawley & ADC, May
2237	WAYNE COUNTY BDPEI	\$23,556.00	Community Care Behavioral Health - May 2021
2238	WAYNE COUNTY COMMISSIONERS	\$2,250.00	Reimbursement for valuation of Dirlam property 3/2/21
2239	WINDSTREAM	\$157.61	Phone bill, Trans - 4/22/21 - 5/21/21
2240	WINDSTREAM	\$579.64	Phone bill, Honesdale & Prot Svcs 3/22 - 4/21 & 4/22 - 5/21
2241	WINDSTREAM	\$84.80	Phone bills, D&A 3/22/21 - 4/21/21 & 4/22/21 - 5/21/21
2242	JOANNA VANTINE	\$75.00	Volunteer travel - stipends Mar, Apr & May 2021 for SOC
2243	THOMAS BATES	\$18.50	Volunteer travel - HDM May 2021
2244	MARALYN NALESNIK	\$85.00	Volunteer travel, HDM - May 2021
2245	ERNIE SEAGRAVES	\$105.00	Volunteer travel, HDM - May 2021
2246	GORDON & LINDA WELLS	\$70.00	Volunteer travel, HDM - May 2021
2247	THOMAS V. MURRAY	\$450.00	Vehicle cleaning services - May 22 & 29
2248	MARIE ALEXANDER	\$32.00	Staff travel - May 2021
2249	HELEN COBB	\$25.00	Staff travel - May 2021
2252	SUZANNE PUTZI	\$24.00	Staff travel - May 2021
2253	PENNSYLVANIA PAPER & SUPPLY	\$1,407.32	Non-food kitchen supplies - May 2021, incl COVID
2254	REINHART FOOD SVC-EASTERN DIV	\$8,768.30	Monthly food service bills - May 2021
2255	OFFICE DEPOT	\$403.24	Office supplies - AAA restock, HDM, Pantry
2257	FSS SOLUTIONS	\$142.17	Random & post-accident screenings 1/4 & 1/11/21
		\$52,697.87	

**BDPEI**

1548	THE ADVOCACY ALLIANCE	APR CHILD ADVO GUARDSHIP & WAR	\$	3,669.76
1549	TRACY L. BAJADEK	MAY SPEECH THERAPY SERVICES	\$	130.84
1550	CARE FOR PEOPLE PLUS, INC.	MAY H&C AND RESPITE SERVICES	\$	374.41
1551	CHILDREN'S SERV. CENTER OF WYOM. VALLEY INC	JAN CRISIS INTERVENTION	\$	13,747.00
1552	COUNTY WASTE OF PA, LLC	10-0020316 5 DUE 6/10	\$	51.50
1553	DIRECTION LLC	MAY H&C SERVICES	\$	193.92
1554	HOTEL WAYNE, INC.	STAY 2/11 GIOFFRE	\$	74.50
1555	HUMAN RESOURCE CENTER INC	APR SOCIAL REHAB SVCS	\$	2,387.47
1556	COMMUNICATION SERVICES INC	ID JOBS 387143 & 387144	\$	150.00
1557	KATHLEEN ANN KEEGAN KRESGE	MAY VEHICLE REGISTRATION & TIT	\$	160.00
1558	PEDIATRIC & ADULT THERAPY SERVICES, INC.	MAY EVALUATION SERVICES	\$	1,182.03
1559	QUALITY PRINTING & DESIGN	BH PR NOTE CARDS	\$	398.41
1560	STAPLES INC	5304504 DUE 6/12	\$	184.02
1561	KAREN E RICKERT	MAY SPECIAL INSTRUCTION SERVIC	\$	345.96
1562	STEP BY STEP, INC.	APR 2021 BASE BILLING	\$	40,862.32
1563	UGI PENN NATURAL GAS	411004459722 DUE 6/10	\$	110.64
1564	WAYNE COUNTY COMMISSIONERS	PAYROLL 5/21	\$	67,607.12
Total			\$	131,629.90

**Children and Youth 06**

2627	GREGORY'S AUTO SERVICE INC	INV# 0061659 VEH #129 DIAGNOST	\$96.00
2628	HEART & WINGS HOME INC.	APRIL 2021 REVISED INVOICE ADD	\$175.00
2629	JUSTICE WORKS YOUTH CARE INC	INV# 22982-22990 APRIL 2021	\$16,182.50
2630	AMANDA & ANDREW LINDSEY	FC MAY 2021	\$98.00
2631	NEIGHBORCARE PHARMACY SERVICES, INC.	INV# PH1891320 RX FOR L.S.	\$3.58
2632	MICHAEL & KAREN PRESTYS	FC MAY 2021	\$330.73
2633	HEATHER SCHARIEST	TRAVEL EXPENSE APRIL 2021	\$130.65
2634	DONNA SWEENEY	FC MAY 2021	\$877.00
2635	WALMART CREDIT CARD	ACCT# 624430 MAY STATEMENT	\$381.71
2636	JOHN & CATHERINE WHITEMAN	FC APRIL 2021	\$893.98
	<b>TOTAL</b>		<b>\$19,169.15</b>

**911**

11252	GOVCONNECTION INC	ACCT 7993181 DTD 5/24	\$	2,364.69
11253	MARKET 13	WC 911 DTD 4/15	\$	166.00
11254	VERIZON	570-253-2085 DUE MAY 12, 2021	\$	336.94

**Health Account**

97292	BROKERAGE CONCEPTS LLC	HIGHMARK & HNAS CLAIMS 5/26-6/	\$	60,313.83
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**Liquid Fuels Act 44**

1007	LABELLA ASSOCIATES DPC	2203148 GRID LINE ROAD BRIDGE	\$	10,906.00
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A motion was made by Commissioner Cramer, seconded by Commissioner Smith and unanimous to recess into an Election Board meeting. See Election Board minutes.

The Commissioners' meeting resumed.

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Commissioner Cramer and the Chief Clerk discussed the reassessment project and noted that a video from one of the sessions is posted on the County website for those who could not attend a meeting. Reassessment notices will be sent to property owners in the next week or two.

A motion was made by Commissioner Smith, seconded by Commissioner Cramer and unanimous to adjourn.

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Andrew M. Seder, Chief Clerk