

The regular meeting of the Wayne County Commissioners was held on this date with Commissioner Brian W. Smith presiding. The meeting was called to order by Chairman Smith with Commissioner Joseph W. Adams and Commissioner Jocelyn Cramer present.

The Commissioners were presented with a copy of the minutes from the meeting held June 24, 2021. A motion was made by Commissioner Adams, seconded by Commissioner Cramer and unanimous to approve the minutes of the said meeting.

### Agenda

Items to be considered: Employee Anniversary Recognition; Open RFPs and appoint a review committee for the County Comprehensive Plan; Agreement with Wayne Memorial Hospital; ESG-19 final invoice; Contract with ACDS, LLC; State Food Purchase Program application; Salary Board meeting; Payment of bills; Reassessment update.

### Correspondence and Communications

Received a letter of retirement from Kim Follmer, Psychiatric Rehabilitation Director in Human Services, effective August 6, 2021. A motion was made by Commissioner Smith, seconded by Commissioner Cramer and unanimous to accept this letter with congratulations and deep regret and thanked her for the wonderful job she has done.

The Chief Clerk noted previously hired Meiji Ehrenhardt who was supposed to start on July 12, 2021 will be unable to begin until August 9, 2021 as a part-time Residential Program Worker in Behavioral Health. A motion was made by Commissioner Adams, seconded by Commissioner Cramer and unanimous to approve the changed start date.

Received a letter of resignation from Christopher Brooks, Maintenance, effective June 30, 2021. A motion was made by Commissioner Cramer, seconded by Commissioner Adams and unanimous to accept this letter.

Received the Forest Leaves newsletter from PennState University for Summer 2021.

Received a thank you card from the Honesdale Hornet Hockey Team for a summer camp opportunity.

Received notice from Aqua regarding the 2020 Water Quality Report, for the Wayne County Prison Water System, which finds no violations.

Received a notice from Arc of Wayne County that the Dyberry Day Camp will not be held this summer and plan to reopen in 2022.

### Public Comment

There was no public comment.

### New Business

The Commissioners held an employee anniversary recognition. The following County employees were in attendance:

Virginia Perea	Children & Youth Services	5 years
Heather Schariest	Children & Youth Services	5 years
Shawna Cassidy	Children & Youth Services	5 years
Lori Owens	Children & Youth Services	1 year

July 1, 2021

Stephanie Bryant, Children and Youth Casework Manager, offered kind words about all the employees. Ms. Bryant noted that the three people recognized for five years started on the same day, July 5, 2016. The Commissioners praised them for the tough jobs they do and expressed their appreciation for helping children in Wayne County.

A motion was made by Commissioner Adams, seconded by Commissioner Cramer and unanimous to open and read into the record the list of received RFPs for the County Comprehensive Plan. There were two RFPs submitted: Shepstone Management/Woodland Design, Honesdale, PA, and Urban Research and Development Corporation, Bethlehem, PA

A motion was made by Commissioner Cramer, seconded by Commissioner Adams and unanimous to name a review committee of Commissioner Smith, Craig Rickard, Chris Barrett, Kathy Enslin and Kim Rickard and forward the RFPs for the County Comprehensive Plan to them for review and recommendation.

A motion was made by Commissioner Cramer, seconded by Commissioner Smith and unanimous to approve an adoption subsidy contract for one female child.

A motion was made by Commissioner Adams, seconded by Commissioner Cramer and unanimous to authorize Chairman Smith to sign an agreement with Wayne Memorial Hospital to acquire a .17 acre parcel of land, with improvements, shown as Wayne County Tax parcel #11-8-210, located at industrial Point in Honesdale Borough.

A motion was made by Commissioner Cramer, seconded by Commissioner Adams and unanimous to ratify the ESG-19 final invoice (C000072756) in the amount of \$46,750.83 for the period of March 1, 2020 through May 26, 2021.

A motion was made by Commissioner Cramer, seconded by Commissioner Adams and unanimous to execute a contract between Wayne County and ACDS, LLC, regarding the Agricultural Innovation Center Feasibility Study, not to exceed \$75,725.25 for Phase I and an option for Phase II not to exceed \$45,852.70. The Chief Clerk pointed out that four companies submitted RFPs. The appointed review committee did their due diligence and made the recommendation to the County to enter into a contract with this company out of Columbia, Maryland

A motion was made by Commissioner Cramer, seconded by Commissioner Adams and unanimous to ratify a State Food Purchase Program application for approval to purchase capital equipment in the amount of \$3,019.53 for the Wayne County Food Pantry.

A motion was made by Commissioner Cramer, seconded by Commissioner Adams and unanimous to hire Ethan Rickard for a summer maintenance position, effective June 28, 2021 and ending no later than September 30, 2021.

At this time, the Commissioners recessed to hold a Salary Board meeting. See Salary Board minutes.

The Commissioners' meeting resumed.

A motion was made by Commissioner Adams, seconded by Commissioner Cramer and unanimous to hire Matthew Coleman, as a County Casework Supervisor at Children and Youth Services, effective July 12, 2021.

At this time, the Commissioners recessed to hold a Salary Board meeting. See Salary Board minutes.

The Commissioners' meeting resumed.

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A motion was made by Commissioner Adams, seconded by Commissioner Cramer and unanimous to hire Sherry J. Young, as a Food Service Worker I in the Human Services Dietary Department, effective July 12, 2021.

At this time, the Commissioners recessed to hold a Salary Board meeting. See Salary Board minutes.

The Commissioners' meeting resumed.

### Other Business

The Commissioners received a copy of the Treasurer's Report dated June 30, 2021.

A motion was made by Commissioner Cramer, seconded by Commissioner Smith and unanimous to approve the following bills for payment, as presented, which includes Checks No. 118022 through 118074. Also included in the motion to approve were checks from the Human Services Agency and from Behavioral and Developmental Programs/Early Intervention.

Check	Vendor	Description	Amount
97330 EFT	W C HEALTH BENEFIT FUND	WEEKLY HEALTH TRANSFER	\$ 100,000.00
97331 EFT	WAYNE COUNTY GENERAL FUND	PR TRANSFER FOR PAYROLL 7/2	\$ 709,744.80
97333 EFT	EXPERT PAY	CHILD SUPPORT FROM PAY 7/2	\$ 1,206.46
118022	WAYNE COUNTY HUMAN SERVICES	APPROPRIATION APRIL -JUNE 2021	\$ 348,390.50
118023	WAYNE COUNTY HUMAN SERVICES	APPROPRIATIONS JAN-MARCH 2021	\$ 348,390.50
118024	WAYNE COUNTY HUMAN SERVICES	NOV & DEC 2020 RENT	\$ 1,415.19
118025	WAYNE COUNTY HUMAN SERVICES	MEAGHER RENT JAN FEB MAR 2021	\$ 2,098.80
118026	WAYNE COUNTY HUMAN SERVICES	TEFAP	\$ 7,221.89
118027	W C TRANSPORTATION SYSTEM	MATP	\$ 119,456.00
118028	W C TRANSPORTATION SYSTEM	MATP2021-2-4-64	\$ 136,706.00
118029	AQUA PA	0015181921083115 DUE 7/12	\$ 7,892.42
118030	KAREN AUGHE	MILEAGE FOR ELECTION	\$ 13.20
118031	BLUE RIDGE COMMUNICATIONS	0367472-01 DUE 7/7	\$ 44.38
118032	JOSEPH P CREMONA	0000216-2019 DTD 6/18	\$ 137.50
118033	DEAN FOWLER SERVICE STATION INC	054450 MAY SERVICES	\$ 108.50
118034	DE LAGE LANDEN FIN SERVICES	54444 DUE 7/15	\$ 194.31
118035	DIRLAM BROS LUMBER CO INC	WAY280 DTD 6/21	\$ 118.99
118036	ELEGANTE LLC	11 ATHLETIC PIZZA	\$ 160.00
118037	FRITZ BROS INC	WAY222 DTD 6/21	\$ 96.62
118038	GALLS, LLC	4855925 DUE 7/7	\$ 345.80
118039	GRAINGER INC	838681526 DUE 7/10	\$ 378.44
118040	PHILIP C GUTHERZ	JUNE SERVICES	\$ 3,500.00
118041	DENEEN E GYDOSH	CR-190-2000 DOS 6/23	\$ 181.04
118042	BOROUGH OF HAWLEY	DJ CARNEY JULY RENT	\$ 1,100.00
118043	HEMLOCK GROVE CHURCH	SR CENTER JULY RENT	\$ 120.00
118044	HONESDALE AGWAY	700557 DTD 6/22	\$ 119.49
118045	J & C AWARDS PLUS	WC COMMISSIONERS ACCOUNT	\$ 162.40
118046	WENDELL R KAY	JUNE SERVICES	\$ 4,166.67
118047	JOSEPH P KELLAM	WC JUV PROBATION ACCOUNT	\$ 56.52
118048	KOBERLEIN INC	WC RECYCLING CENTER DUE 7/21	\$ 400.00
118049	MEIER SUPPLY CO., INC	110316 DUE 7/24	\$ 70.83
118050	FRANCIS L MARGARET M O'NEILL	DJ EDWARDS MONTHLY JULY RENT	\$ 1,200.00
118051	TAMMY PANKO SHAW	WC PD ACCOUNT	\$ 190.00
118052	PA ROUTE 6 ALLIANCE	ANNUAL MEETING REGISTRATION	\$ 35.00
118053	PA TURNPIKE COMMISSION	REPLENISH EZ PASS #1012554	\$ 100.00
118054	PENNSYLVANIA PAPER & SUPPLY CO	3711 DTD 6/18	\$ 1,734.26
118055	PENTELEDATA	1600170 DUE 6/29	\$ 827.45
118056	CHRIS MURRAY	WC COMMISSIONERS ACCOUNT T SHI	\$ 2,748.25
118057	PREMIER BIOTECH LABS, LLC	7289724 DUE 7/16	\$ 23.50
118058	QUALITY PRINTING & DESIGN	WC PURCHASING ACCOUNT	\$ 233.00
118059	PATRICK ROBINSON	JUNE SERVICES	\$ 5,833.33
118060	STAPLES ADVANTAGE	B03510 DUE 7/12	\$ 1,668.53
118061	STARR UNIFORM CENTER	HULL	\$ 230.97
118062	SUNRISE MARKET INC	229 WC COMMISSIONERS ACCOUNT	\$ 671.45
118063	THOMSON REUTERS-W. PUBLISHING CORP	1000237917 DUE 7/1	\$ 231.53
118064	GATEHOUSE MEDIA PA HOLDINGS, INC	00016877 WC BOARD OF ELECTIONS	\$ 30.80
118065	UGI UTILITIES INC	411004862271 DUE 7/21	\$ 53.52
118066	ERICA VEROLA	REIMBURSEMENT KEITH SHAFFER HO	\$ 683.22
118068	VERIZON WIRELESS	242009163-00001 DUE 7/7	\$ 656.96
118069	WALMART CREDIT CARD	624430 DUE 7/14	\$ 172.04
118070	WASTE MANAGEMENT	WC RECYCLING JUNE SERVICES	\$ 632.16
118071	W C JUV. PROBATION DEPT PETTY CASH	PLACEMENT 6/23 F 10.88	\$ 10.88
118072	WAYNE COUNTY SHERIFF DEPT	TRAVEL EXP 6/21	\$ 22.71
118073	ZEE MEDICAL SERVICE CO	00 0523434 DTD 6/25	\$ 88.20

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118074 VERIZON WIRELESS  
Total

92233800900001 DUE 6/30

\$ 362.48  
\$ 1,812,437.49

**HSA WEEKLY VOUCHER REPORT FROM JULY 1, 2021 TO JULY 1, 2021**

VOUCH	VENDOR	AMOUNT	DESCRIPTION
1	LEE C. KRAUSE	\$2,500.00	Professional fees - Jul 2021
2	NICHOLAS BAMONTE	\$500.00	Partial rent pymt for Jul, 102 Country Cottage Ln #10, cons.
3	NICHOLAS BAMONTE	\$700.00	Monthly rent - Jul 2021 for 1 unit, 215 6th St, Apt D, via COC
4	BLUE RIDGE COMMUNICATIONS - HAWLEY	\$246.00	Digital phone svc, cable TV & internet, Hawley & ADC, July
5	BLUE RIDGE COMMUNICATIONS - HONES.	\$136.88	Cable TV, Honesdale, 6/22/21 - 7/21/21, Jul portion
6	BUNNELL WASTE REMOVAL, INC.	\$102.00	Weekly trash pickup at 215 6th St. Apt D, Jul-Sep 2021
7	COUNTY WASTE OF PA LLC	\$52.00	Monthly trash & recycling, 330 12th St. Riverview - Jul svc 2021
8	REBECCA KLEPADLO	\$173.73	Reimb. for decorations for Hawley & Hamlin picnic
9	JEFF A. KRICK	\$275.00	Entertainment for Hamlin & Hawley picnic 7/16/21
10	RICHARD J. O'GRADY	\$442.00	Partial Jul rent for cons M.R. for 5 E.Shore Ln Apt 4 via SOR
11	ORIENTAL TRADING CO INC	\$131.31	Sr Ctr picnic supplies - Hamlin & Hawley 7/16, Hones. 8/27
12	PA DUI ASSOCIATION	\$375.00	Registration fee, SBair tor Oct 27-28 Annual Meeting
13	SHELDON J SMITH	\$592.00	Partial Jul rent payment for 211 6th St. #3 for cons. T.M. via ESG 20
14	TIME AWAY RENTALS, LLC	\$550.00	Partial Jul rent pymt for cons E.R. for 401 Riverside Dr via ESG 20
15	TIME AWAY RENTALS, LLC	\$875.00	July rent payment for cons. T.L. for 1229-31 Westside Av, Apt 3
		\$7,650.92	

**Children and Youth 06**

2736	D.B.		STIPEND-MONEY MGMT	\$50.00
2737	BUNNELL WASTE REMOVAL INC		DUMPSTER RENTAL D.B.	\$541.60
2738	GALLANT PSYCHOLOGICAL & FORENSIC SERV., LLC		INV# 06182021DD SVCS. MAY 2021	\$912.50
2739	SHANNON GUINARD		TRAVEL EXPENSE APRIL 2021	\$174.85
2740	SHANNON JOYAL		TRAVEL EXPENSE APRIL 2021	\$158.83
2741	JOHN JEROME MARTIN II		GAL SVCS. APRIL 2021 N.M.	\$2,592.50
2742	NEIGHBORCARE PHARMACY SERVICES, INC.		RX FOR L.S.	\$3.58
2743	J.O.		STIPEND-HIGH SCHOOL GRADUATION	\$250.00
2744	ROBERT & CRYSTAL PENDELL		FC MAY 2021	\$756.00
2745	PREMIER BIOTECH, INC		INV# 2178592 TESTING SUPPLIES	\$513.68
2746	PREMIER BIOTECH LABS, LLC		TESTING MAY 2021	\$1,680.50
2747	FAMILY EYE OF NEPA PC		GLASSES FOR A.F.	\$57.00
2748	H.R.		STIPEND- SENIOR TRIP	\$300.00
2749	L.S.		STIPEND- BEHAVIORIAL GOAL	\$50.00
2750	A.S.		STIPEND- 4TH MARKING PERIOD GR	\$50.00
2751	BEVERLY SPITTEL		TRAVEL EXPENSE JUNE 2021	\$16.94
2752	STAPLES ADVANTAGE		INV# 8062097959 DESK ORGANIZER	\$45.49
2753	TYLER BUSINESS FORMS		ORDER# 180697 CHECK ORDER FOR	\$162.25
2754	WALMART CREDIT CARD		JUNE 2021 STATEMENT	\$150.10
2755	JOHN & CATHERINE WHITEMAN		FC APRIL 2021 ADDITON	\$2,071.64
<b>TOTAL</b>				<b>10,537.46</b>

**BDPEI**

1637	WAYNE CO. COMMISSIONERS		QTR END 3/31/21 REIMB.	\$ 219,247.03
1638	THE ADVOCACY ALLIANCE		MAY CHILD ASVO GUARDIANSHIP &	\$ 10,358.37
1639	CARE FOR PEOPLE PLUS, INC.		JUN H&C AND RESPITE SERVICES	\$ 1,091.29
1640	CHILDREN'S SERV. CENTER OF WYOM. VALLEY INC		JAN CRISIS INTERVENTION	\$ 8,495.85
1641	DEAN FOWLER SERVICE STATION INC		WC BHDPEI CAR #216 REF:3293	\$ 98.89
1642	THE DEVEREUX FOUNDATION		CAPACITY BUILDING INSTITUTE M.	\$ 754.92
1643	DIRECTION LLC		JUN H&C SERVICES	\$ 193.92
1644	HUMAN RESOURCE CENTER INC		MAY VOC REHAB SVCS WORK ACTIVI	\$ 6,681.58
1645	PPL ELECTRIC UTILITIES		3224125074 DUE 7/9	\$ 110.46
1646	STAPLES INC		5304504 DUE 7/10	\$ 249.24
1647	KAREN E RICKERT		JUN SPECIAL INSTRUCTION SERVIC	\$ 374.79
1648	STEP BY STEP, INC.		MAY 2021 BASE BILLING	\$ 20,360.28
1649	SUPPORT SERV. FOR INFANTS & TODDLERS, P.C.		JAN FEB MAR PT SERVICES	\$ 1,929.89
1650	VERIZON		5702530506 DUE 7/8	\$ 41.41
1651	WAYNE MEMORIAL HOSPITAL		CONSTABLE TRANS. COSTS - DALE	\$ 7,500.00

**911**

11277	L H REED & SONS INC	911 TOWER NEWFOUNDLAND	\$ 2,566.65
11278	MCI COMM SERVICE	2DF81923 DUE 7/10	\$ 37.57
11279	MSC ASSOCIATES INC	WAYNE COUNTY DUE 4/28 BATTERY	\$ 130.00
11280	PENELEC	100076689239 DUE 7/8	\$ 143.18
11281	WASTE MANAGEMENT	WC EOC JUNE SERVICES	\$ 65.70

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Health Account

97296 EFT	BROKERAGE CONCEPTS LLC	HIGHMARK & HNAS CLAIMS 6/23-6/	\$ 135,755.57
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Record Improvements

180	WAYNE CO. GENERAL FUND	REIMBURSEMENT MUNIS MAINT	\$ 10,000.00
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Reassessment Update

The Chief Clerk gave an update on the data mailing return rate which is now close to 40% and is much higher than anticipated. Those who have not returned them, even though it is past the 14 days, should still send them back. The Commissioners noted this was a great opportunity for any correction for mistakes or errors regarding their property record so the assessments are accurate and fair.

The Chief Clerk announced that an executive session was held June 30, 2021 on personnel.

A motion was made by Commissioner Adams, seconded by Commissioner Cramer and unanimous to adjourn.

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Andrew M. Seder, Chief Clerk