

The regular meeting of the Wayne County Commissioners was held on this date with Commissioner Joseph W. Adams presiding. The meeting was called to order by Vice-Chairman Adams with Commissioner Jocelyn Cramer present. Commissioner Brian W. Smith was not present.

The Commissioners were presented with a copy of the minutes from the meeting held July 1, 2021. A motion was made by Commissioner Cramer, seconded by Commissioner Adams to approve the minutes of the said meeting. Motion carried.

Agenda

Scheduled to meet with the Commissioners: Shannon Quick and Gina Florio – Community Crisis Resources; Margaret Ennis and John Nebzydoski – Wayne County Behavioral Health for Mobile Crisis Services.

Items to be considered: Employee Anniversary Recognition; Lease agreement between Wayne County and the Wayne-Pike Workforce Alliance; Salary Board meeting; Payment of bills; Reassessment update; Executive session.

Correspondence and Communications

Received a letter of resignation from Corrections Officer Kerry Kinsey, effective July 16, 2021. A motion was made by Commissioner Cramer, seconded by Commissioner Adams to accept this letter. Motion carried.

Received a letter of resignation from Lisa Sligh, Public Defender's Office, effective July 16, 2021. A motion was made by Commissioner Adams, seconded by Commissioner Cramer to accept this letter. Motion carried.

Received a letter of resignation from Matthew Hnatko, Resident Program Worker with Behavioral Health, effective July 21, 2021. A motion was made by Commissioner Cramer, seconded by Commissioner Adams to accept this letter. Motion carried.

The Commissioners recognized the judicial approval of the resignation of Lisette Carnegie, Domestic Relations Enforcement Supervisor, effective July 6, 2021. A motion was made by Commissioner Cramer, seconded by Commissioner Adams to recognize this resignation. Motion carried.

Received a notice from Western Wayne School District Business Manager Rose Emmett, requesting the Commissioners grant authorization for Government Software Services and Western Wayne School District to use Wayne County's Master file for the printing of the 2021/2022 School Real Estate Duplicates and Tax Notices. A motion was made by Commissioner Adams, seconded by Commissioner Cramer to approve the request. Motion carried.

Received a notice from Register of Wills and Recorder of Deeds Debbie Bates that the PA Department of Revenue has issued updates on the Common Level Ratio Factors. Wayne County has increased from 1.23 to 1.29 as of July 1, 2021.

Received a copy of the Sheriff's Department Mileage and Fees Report, from Acting Sheriff Chris Rosler, for January 2021.

Public Comment

There was no public comment.

July 8, 2021

New Business

The Commissioners held an employee anniversary recognition. The following County employee was in attendance:

David Hartung	Integrated Services Specialist, Human Services	5 years
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The Commissioners thanked him for all the additional duties he has picked up, including his help with the food pantry and for all his work with multiple agencies and organizations including school districts, the hospital and the County to coordinate services for consumers spanning all ages and needs.

Shannon Quick and Gina Florio, from Community Crisis Resources, along with Margaret Ennis and John Nebzydoski, from Wayne County Behavioral Health, were on hand. Mobile Crisis Services is a new service provided for the County, effective July 1, 2021. They offer a mobile crisis program to avoid emergency room visits. Mr. Nebzydoski said this will lessen the burden on emergency rooms and properly deal with the situations in the community. He noted the company has unique experience with providing these services in rural Pennsylvania. Ms. Quick said that the phone line is staffed 24/7 with the insurance that the person making the call is helped out immediately. Commissioner Adams thanked Margaret Ennis and John Nebzydoski for their due diligence to get this company to Wayne County and coordinating this transition.

A motion was made by Commissioner Cramer, seconded by Commissioner Adams to extend the current lease agreement between Wayne County and the Wayne-Pike Workforce Alliance for another year through June 30, 2022 at the same \$13,000 annual fee for the Workforce Alliance Office at 650½ Park Street, Honesdale. Motion carried.

A motion was made by Commissioner Cramer, seconded by Commissioner Adams to hire Seth Donahue, as a Data Collector in the Wayne County Tax Services Office, effective July 26, 2021. Motion carried.

At this time, the Commissioners recessed to hold a Salary Board meeting. See Salary Board minutes.

The Commissioners' meeting resumed.

A motion was made by Commissioner Cramer, seconded by Commissioner Adams to hire Judith Moore, as a part-time Correctional Officer at the Wayne County Correctional Facility, effective July 26, 2021. Motion carried

At this time, the Commissioners recessed to hold a Salary Board meeting. See Salary Board minutes.

The Commissioners' meeting resumed.

A motion was made by Commissioner Adams, seconded by Commissioner Cramer to hire Mike Taldo, as a part-time Correctional Officer at the Wayne County Correctional Facility, effective July 26, 2021. Motion carried.

At this time, the Commissioners recessed to hold a Salary Board meeting. See Salary Board minutes.

The Commissioners' meeting resumed.

July 8, 2021

A motion was made by Commissioner Cramer, seconded by Commissioner Adams to hire Byron Webb, as Maintenance I in the Wayne County Maintenance Department, effective July 12, 2021. Motion carried.

At this time, the Commissioners recessed to hold a Salary Board meeting. [See Salary Board minutes.](#)

The Commissioners' meeting resumed.

Other Business

The Commissioners received a copy of the Treasurer's Report dated July 7, 2021.

A motion was made by Commissioner Adams, seconded by Commissioner Cramer to approve the following bills for payment, as presented, which includes Checks No. 118075 through 118136. Also included in the motion to approve were checks from the Human Services Agency and from Behavioral and Developmental Programs/Early Intervention. Motion carried.

Check	Vendor	Description	Amount
97334 EFT	W C HEALTH BENEFIT FUND	WEEKLY HEALTH TRANSFER	\$ 100,000.00
97335 EFT	PA DEPARTMENT OF REVENUE	PA-3 4/1-6/30/21	\$ 172.47
118075	AQUA PA	0015223551084029 DUE 7/19	\$ 1,514.02
118076	AXON ENTERPRISE INC	190950 DTD 6/21	\$ 916.23
118077	BELLEVILLE SHOE MANUFACTURING CO.	WS03074 DTD 6/21	\$ 157.50
118078	BIMBO BAKERIES USA INC	6900806999999 DUE 6/26	\$ 193.20
118079	BLUE RIDGE COMMUNICATIONS	0315503-02 DUE 7/16	\$ 187.14
118080	STEVEN BURLEIN	CONFERENCE MILEAGE	\$ 184.00
118081	CASE TIRE SERVICE INC	WAY750 DUE 8/15	\$ 484.72
118082	CENTRALSQUARE TECHNOLOGIES, LLC	15608 DUE 8/31	\$ 2,586.46
118083	COLONIAL LIFE	E4230983 DUE 6/4	\$ 11,524.20
118084	CRAFTMASTER HARDWARE, LLC	W1329 DTD 6/24	\$ 150.92
118085	JOSEPH P CREMONA	0001571-2020 7/1	\$ 2.50
118086	DIRLAM BROS LUMBER CO INC	WAY120 DTD 6/28	\$ 36.56
118087	EDWARDS BUSINESS SYSTEMS	LZ3211 DUE 7/23	\$ 292.44
118088	ELECTRONIC BUSINESS PRODUCTS	109140 DUE 7/23	\$ 336.50
118089	FORENSIC ASSOCIATES OF NEPA	WC CORONER ACCOUNT	\$ 19,800.00
118090	FOUNDATION RADIOLOGY GROUP PC	DANIEL C 5/24	\$ 97.51
118091	FROMM ELECTRIC SUPPLY CORP	231549 DTD 6/28	\$ 335.64
118092	THE GUARDIAN LIFE INSURANCE CO.	583206 JULY PREMIUM DUE 7/1	\$ 1,894.20
118093	HONESDALE AGWAY	700557 DTD 7/6	\$ 15.99
118094	MONTROSE AUTO PARTS INC	22621 DTD 6/25	\$ 46.14
118095	CARLA KOMAR	JUNE & CONF MILEAGE	\$ 93.00
118096	LACKAWANNA MOBILE X RAY INC	MAY SERVICES	\$ 280.00
118097	JOHN JEROME MARTIN II	WC DOMESTIC RELATIONS ACCT	\$ 59.50
118098	MERCYHURST UNIVERSITY	WC CORONER ACCOUNT HUMAN REMAI	\$ 2,800.00
118099	SAMANTHA J MYERS	JUNE SERVICES HI SAM	\$ 240.00
118100	NORTHERN TIER RESEARCH INC	WC CORONER ACCOUNT	\$ 1,335.00
118101	NORTHERN TIER RESEARCH INC	WC DA ACCOUNT	\$ 845.00
118102	OSBORNES LAWN & GARDEN LLC	WC TAX ASSESSMENT ACCOUNT	\$ 5.00
118103	TAMMY PANKO SHAW	WC DA ACCOUNT DOS 6/8	\$ 551.70
118104	PA STATE POLICE	ETHAN RICKARD CLEARANCE	\$ 132.00
118105	PCoRP	GC062555 DEDUCTIBLE	\$ 1,000.00
118106	PENNSYLVANIA PAPER & SUPPLY CO	3711 DTD 6/9	\$ 1,524.00
118107	PIMCC	C100-1064 DTD 6/30	\$ 770.00
118108	PPL ELECTRIC UTILITIES	0873043022 DUE 7/22	\$ 7,437.46
118109	PREMIER BIOTECH LABS, LLC	6101027 DUE 7/16	\$ 141.00
118110	PROFESSIONAL EMERG CARE, PC	KRISTEN G 5/24	\$ 177.47
118111	REEVES RENT-A-JOHN INC	WC COMMISSIONERS ACCOUNT JUNE	\$ 230.00
118112	SCOTT REINBOLD	REIMBRUSE LICENSING FEE	\$ 90.00
118113	RESERVE ACCOUNT	36016202 REPLENISH	\$ 2,500.00
118114	CATHERINE JANE RICKARD	JUNE & CONF MILEAGE	\$ 133.00
118115	PHILLIP SHAFFER	REIMBURSE MATERIALS FOR RECYCL	\$ 279.21
118116	SHERATON STATION SQUARE HOTEL	DEBORAH BATES RESERVATION	\$ 780.00
118117	THE SHERWIN-WILLIAMS CO	4229-6773-7 DTD 7/6 LAW LIBRAR	\$ 75.65
118118	JEANNE L SNYDER	MILEAGE FOR BANK DEPOSIT	\$ 39.00
118119	STAPLES ADVANTAGE	B03510 DUE 7/19	\$ 2,906.48
118120	ST CLAIR GRAPHICS INC	JOB# 4178-1 DUE 6/25	\$ 110.00
118121	STOURBRIDGE SOLAR PROJECT LLC	JUNE SERVICES PARK ST	\$ 456.58
118122	SUNRISE MARKET INC	229 WAYNE COUNTY COMMISSIONERS	\$ 330.21
118123	TCBA of PA	AMBER OLVER 2021 DUES	\$ 25.00
118124	TRACTOR SUPPLY CREDIT PLAN	XXXXX9058 DUE 7/24	\$ 401.58
118125	UGI UTILITIES INC	411004244561 DUE 7/23	\$ 1,420.05
118126	UNITED PARCEL SERVICE	F14E87 DUE 7/7	\$ 39.55
118127	VERIZON WIRELESS	342009613-00002 DUE 7/12	\$ 42.34
118128	WAYNE MEMORIAL HOSPITAL	EMILY M 12/16	\$ 1,519.89
118129	WAYNE MEMORIAL COMMUNITY	TREVOR H-M 4/28	\$ 598.84

July 8, 2021

118130	WAYNE COUNTY EMPLOYEE	JUNE DEDUCTIONS	\$ 142,574.55
118131	WAYNE COUNTY HUMAN SERVICES	PATH APRIL	\$ 3,784.00
118132	W C JUV. PROBATION DEPT PETTY CASH	6/30 PLACEMENT F 13.03 PARK	\$ 14.03
118133	WAYNE COUNTY SHERIFF DEPT	TRAVEL EXP 6/30	\$ 27.72
118134	WEX INC	0496002531101 DUE 7/22	\$ 1,091.98
118135	ZEE MEDICAL SERVICE CO	00 0523436 DTD 6/25	\$ 216.36
118136	US POSTMASTER SERVICE	UPSET SALE NOTICES	\$ 13,827.12
Total			\$ 331,832.61

FY 20-21 HSA WEEKLY VOUCHER REPORT FROM JULY 8 TO JULY 8, 2021

VOUCH	VENDOR	AMOUNT	DESCRIPTION
2466	FFCSP client G.S.	\$416.94	FFCSP client services & supplies reimbursement - Jun 2021
2467	GFCSP client C.B.	\$500.00	GFCSP client services reimbursement - Jun 2021
2468	GFCSP client J.C.	\$57.24	GFCSP client supplies reimbursement - Jun 2021
2469	GFCSP client D.G.	\$113.18	GFCSP client supplies reimbursement - Jun 2021
2470	GFCSP client L.P.	\$500.00	GFCSP client services reimbursement - Jun 2021
2471	Options consumer R.N.	\$333.79	Options consumer services reimbursement - Jun 2021
2472	MA client T.B.	\$75.00	MA client travel - Jun 2021
2473	MA client I.G.	\$21.50	MA client travel - Jun 2021
2474	MA client A.K.	\$44.00	MA client travel - Jun 2021
2475	MA client A.K.	\$315.50	MA client travel - Jun 2021
2476	MA client A.K.	\$203.00	MA client travel - Jun 2021
2477	MA client F.S.	\$520.00	MA client travel - Jun 2021
2478	MA client G.S.	\$52.00	MA client travel - Jun 2021
2479	MA client A.S.	\$87.50	MA client travel - Jun 2021
2480	MA client D.T.	\$247.00	MA client travel - Jun 2021
2481	AQUA PENNSYLVANIA	\$339.71	Water bills, Honesdale & D&A - 5/25/21 - 6/23/21
2482	CASE TIRE SERVICE INC.	\$2,131.42	Tire services & maintenance - 5/26/21 - 6/25/21
2483	CONNECTED SOLUTIONS GROUP LLC	\$1,337.95	6 new Verizon Galaxy Tablets w/cases - Transportation
2484	GARY DEMASI	\$1,678.55	Vehicle maint & repair, #58; #70; #s 18, 17 & 87
2485	FSS SOLUTIONS	\$500.00	Annual subscription fee for 2021
2486	AMESWORTH W. GILSON	\$243.00	Vehicle svc & repair - #84, rear bumper & cleared codes
2487	GREGORY'S AUTO SERVICE, INC.	\$818.39	Mo. vehicle svc & repair, May #98 & Jun #99
2488	CHARLES W. GRIMM CONSTRUCTION, INC.	\$85,134.95	Initial payment for Hones. Sr. Center renovations - 6/28/21
2489	HOTEL WAYNE, INC.	\$1,190.83	13 night stay 6/15 - 6/27 for consumer C.E. via ESG CV2
2490	HOTEL WAYNE, INC.	\$1,367.79	Jun portion of 17 night stay - 15 nts, for cons J.M.
2491	HOTEL WAYNE, INC.	\$485.77	7 night stay 6/22 - 6/28 for cons M.M. via ESG CV2
2492	HOTEL WAYNE, INC.	\$496.24	5 night stay 6/24 - 6/28 for consumer M.M. via ESG CV2
2493	HOTEL WAYNE, INC.	\$76.05	2 night stay 6/8 - 6/9 for consumer S.S. via ESG CV2
2494	J PFARR CONSULTING	\$4,000.00	Consulting fee for 5 wk Urgency of Awareness training
2495	C.E. MENDEZ FOUNDATION, INC.	\$3,076.65	Too Good For Drugs course workbooks, Grades K-8
2496	NORTHEAST LASER TONER & COPIER SVC	\$94.03	Copy fee, CANON IR Adv - Upstairs Front & Livery - Jun
2497	QUILL CORPORATION	\$27.58	Mouse pad sets, JTeeples & S Schroeder
2498	ST. JOSEPH'S CENTER	\$2,427.92	Passenger pick-up & drop-off for Jun 2021
2499	KATHLEEN VAN HORN	\$89.98	Uniform shoes
2500	THOMAS BATES	\$6.50	Volunteer travel - HDM Jun 2021
2501	WAYNE & CLAUDIA HENRICK	\$48.00	Volunteer travel HDM - Jun 2021
2502	MICHAEL JAGACKI	\$84.00	Volunteer travel HDM - Jun 2021
2503	MARALYN NALESNIK	\$35.00	Volunteer travel HDM - Jun 2021
2504	ERNIE SEAGRAVES	\$179.50	Volunteer travel HDM - Jun 2021
2505	GORDON & LINDA WELLS	\$44.00	Volunteer travel HDM - Jun 2021
2506	STEPHEN BAIR	\$8.99	Staff travel - Jun 2021
2507	PAT PERKINS	\$37.00	Staff travel - Apr, May & Jun 2021
2508	HELEN COBB	\$11.00	Staff travel - Jun 2021
2509	KEVIN LEBRECHT	\$23.85	Reimburse cost of fingerprinting - Jun 2021
2510	DAVE'S SUPER DUPER	\$28,250.47	Food bill, Honesdale Pantry - Jun 2021 + dry goods
2511	CLARISSA WIMMERS - CUSTODIAN	\$360.63	Petty Cash - Mar, Apr, May & Jun 2021
2512	PENNSYLVANIA PAPER & SUPPLY	\$5,117.78	Floor scrubber for pantry via SFPP capital
2513	POCONO WATER CENTER	\$75.00	Drinking water - coliform bacteria analytical report
		\$143,285.18	

FY 21-22 HSA WEEKLY VOUCHER REPORT FROM JULY 8 TO JULY 8, 2021

VOUCH	VENDOR	AMOUNT	DESCRIPTION
16	BLUE RIDGE COMMUNICATIONS - D&A	\$97.16	Cable TV for D&A from 7/7/21 - 8/6/21
17	CHAMBER OF THE N. POCONOS, HAWLEY	\$600.00	Reg fee, TGross for Leadership Nthn Poconos mtgs Sep '21 to Jun '22
18	MICHAEL P GUY	\$450.00	Partial Jul rent for cons B.M. for 1119 Court St via COC
19	HOTEL WAYNE, INC.	\$193.22	Jul portion of 17 night stay - 2 nights, 7/1 - 7/2 for cons J.M. via ESG CV2
20	JBS INC.	\$159.50	Copier maint, Back Ofc, Sharp MXM503N - July + MFP suppt & 13K copies
21	GARY DEMASI	\$306.63	Vehicle maint & repair, July portion - 7/1 bills for #77, #45 & #78
22	PPTA	\$1,430.00	Annual membership 7/1/21 - 6/30/22
23	TYLER BUSINESS FORMS	\$420.50	Checks & envelopes for Transportation payments in MUNIS FY21-22
		\$3,657.01	

Children & Youth 06

Check	Vendor	Description	Amount
2756	RENEE CORTESE	TRAVEL EXPENSE MAY 2021	\$73.50
2757	CHRISTOPHER HENRY & BARBARA MCAULEY	FC JUNE 2021	\$852.00
2758	JAY'S BUSINESS SYSTEMS, INC	INV#70421 CONTRACT OVERAGE JUN	\$3,100.39

July 8, 2021

2759	KEVIN & ELYSE KAY	CORRECTION ON MAY FC EXPENSE	\$2,102.81
2760	KRISTI LESCINSKI	CLEARANCES INTERN CYS	\$23.85
2761	PENNSYLVANIA STATE POLICE	CLEARANCES CYS	\$44.00
2762	QUALITY PRINTING & DESIGN	INV# 750202 3 RUBBER STAMPS CY	\$63.00
2763	HEATHER SCHARIEST	TRAVEL EXPENSE JUNE 2021	\$181.60
2764	WAYNE COUNTY COMMISSIONERS	CYS SUPPLIES FOR APRIL 2021	\$690.00
	TOTAL		\$7,131.15

BDPEI

Check	Vendor	Description	Amount
1652	THE ADVOCACY ALLIANCE	MAY ID INCIDENT MANAGEMENT - A	\$ 3,173.50
1653	TRACY L. BAJADEK	JUN SPEECH THERAPY SERVICES	\$ 261.68
1654	CARE FOR PEOPLE PLUS, INC.	MAR H&C SERVICES	\$ 937.32
1655	COUNTY WASTE OF PA, LLC	10-0020316 5 DUE 7/10	\$ 51.50
1656	SHASHI K DeHAAN	IECMH TRAINING	\$ 150.00
1657	NANCY HAINES	ESG CV HP FUNDING JULY RENT T.	\$ 2,913.84
1658	HUMAN RESOURCE CENTER INC	MAY VTC TRANSPORTATION SVCS	\$ 2,229.76
1659	JAY'S BUSINESS SYSTEMS, INC	INV# 70575 COPIER CONTRACT JUL	\$ 143.88
1660	NANCY MUCHA	JUN SPEECH THERAPY SERVICES	\$ 3,009.32
1661	PEDIATRIC & ADULT THERAPY SERV., INC.	JUN EVALUATION SERVICES	\$ 1,845.12
1662	PPL ELECTRIC UTILITIES	3904125125 DUE 7/12	\$ 386.32
1663	PENNSYLVANIA STATE POLICE	CLEARANCES BDPEI EMPLOYEES	\$ 44.00
1664	KAREN E RICKERT	JULY SPECIAL INSTRUCTION SERVI	\$ 1,505.43
1665	SAYEGH PEDIATRIC THERAPY SERV., P.C.	JUN SPEECH THERAPY SERVICES	\$ 130.84
1666	UGI UTILITIES INC	411004459722 DUE 7/12	\$ 345.84
1667	WEIS MARKET INC	1911 JUN PARK ST KITCHEN	\$ 236.11
	Total		<u>\$ 17,364.46</u>

911

11282	AT & T	0303489379001 DUE 7/17	\$ 249.94
11283	HILLMAN SECURITY & FIRE TECH. INC	WAYNE911 DUE 5/23	\$ 1,695.00

Health Account

97297 EFT	BROKERAGE CONCEPTS LLC	HIGHMARK & HNAS CLAIMS 6/30-7/	\$ 66,867.00
114738	TELEMEDICINE MANAGEMENT, INC	AUGUST MEMBERSHIP FEES	\$ 2,350.00

Solid Waste

9	WAYNE CO. CONTINGENCY FUND	TRANSFER OUT	\$40,655.30
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Grant Account

1037	EDWARD J MEYER	KERRY WILCOX RENT ASSISTANCE	\$ 300.00
1038	RICHARD W MILLER	NELSON VASQUEZ RENT ASSISTANCE	\$ 7,400.00
1039	MELISSA MALKIN-WEBER	RENT ASSISTANCE PROGRAM	\$ 2,250.00
1040	PPL ELECTRIC UTILITIES	0234124068 MORIAH MCCRACKEN UT	\$ 154.00
1041	PPL ELECTRIC UTILITIES	2433123241 TARA JANOSIK UTILIT	\$ 3,185.10
1042	KATHERINE ROSSINI	RENT ASSISTANCE BRENDA ENSLIN	\$ 3,040.00
1043	ST TIKHON'S ORTHODOX THEOLOGICAL SEMINARY	BRAD GIVEN RENT ASSISTANCE	\$ 2,700.00
1044	TEXAS #4 FIRE CO	TARA JANOSIK RENT ASSISTANCE	\$ 1,550.00
1045	UGI UTILITIES INC	411004790357 TARA JANOSIK UTIL	\$ 1,640.72
	Total		<u>\$ 22,219.82</u>

Reassessment Update

Commissioner Adams said the sales study is under way and data mailers are still coming in. He urges those who have not done so to mail them as soon as possible.

A motion was made by Commissioner Cramer, seconded by Commissioner Adams to recess for an executive session on personnel and real estate. Motion carried.

The Commissioners' meeting resumed.

A motion was made by Commissioner Cramer, seconded by Commissioner Adams to adjourn. Motion carried.

July 8, 2021

Andrew M. Seder, Chief Clerk